

GILES JUNIOR SCHOOL

Telephone: 01438 353374 email: admin@gilesjm.herts.sch.uk Website: www.gilesjm.herts.sch.uk



"Excellence in Leadership"

Headteacher: Miss. L. Whitby

Monday, 07 September 2026

Dear Parent/Carer,

Meet the Teacher – Monday 14th September 2026

We are pleased to invite parents and carers into their child's classroom to meet the teacher. This is an opportunity for teachers to introduce themselves and share key information about what your child is learning for the year ahead. Please note that **pupils will not be present** during this meeting. Following registration, they will attend Monday morning assembly with Miss Whitby.

If you have more than one child at the school, please start with your youngest child's class. For older siblings, we recommend visiting their teacher from 9:20am onwards, when staff will be available to welcome you and answer any questions. Younger siblings may attend if no alternative care is available, but we ask that pushchairs and buggies are left outside classrooms to avoid blocking exits.

For those unable to attend—or for parents with multiple siblings—teachers will share their presentation afterwards, highlighting the main points, and will be happy to respond to any follow-up questions.

On arrival, please allow your child to go into class as usual and wait outside while they are registered. The teacher or teaching assistant will indicate when parents can enter and will ensure you are added to the fire register. Once registration is complete, children will attend assembly, allowing parents to focus on the presentation without distraction. (Please ensure your child understands that this is not a chance to remain with you in class; there will be other opportunities to visit the classroom later in the year.)

Presentations will last no longer than 20–25 minutes, after which children will return to class to begin their day. The main gates will remain open until approximately 9:40am, after which we kindly ask families to leave promptly so that the site can be secured for safeguarding purposes.

Kind Regards,

Miss Louise Whitby
Headteacher

