

"Excellence in Leadership"

Headteacher: Miss. L. Whitby

Wednesday, 09 September 2026

Election of Parent Governors

Two vacancies - September 2026

Dear Parents and Carers,

The Governing Board of Giles Junior School plays an integral role in setting the strategic direction of the school. Governors work collaboratively with the Headteacher and Senior Leadership Team while maintaining appropriate oversight and challenge.

The Governing Board has three core strategic functions:

1. Ensuring clarity of the school's vision, ethos and strategic direction;
2. Holding the Headteacher to account for the educational performance of the school and its pupils, and for the performance management of staff; and
3. Overseeing the school's financial performance and ensuring that its resources are used effectively.

The Governing Board is also responsible for ensuring that the school meets its statutory duties. It establishes and reviews a policy framework while the Headteacher and staff remain responsible for the day-to-day running of the school.

Our governing structure includes two committees: the Resources Committee and the Curriculum and Standards Committee. Governors attend meetings and may also visit the school during the working day to deepen their understanding of school life, meet staff and pupils, and monitor agreed priorities. Governors act as a critical friend: offering support while asking constructive questions and holding leaders to account.

Parent Governor vacancies

There are currently two Parent Governor vacancies. We welcome nominations from parents and carers who are committed to the success of Giles Junior School and would like to contribute their skills, experience and perspective to the work of the Governing Board. We particularly welcome nominations that help the Board reflect the diversity of our school community.

Parent Governors do not represent individual parents or deal with individual complaints. Like all governors, they contribute to collective strategic decisions in the best interests of every pupil at the school.

The term of office is four years. A Parent Governor may complete the full term even if their child leaves Giles Junior School before the term ends.

Nomination process

If you would like to stand for election, please complete the accompanying nomination form and email it to Kim Hedley at khedley@gilesjm.herts.sch.uk by Wednesday 30 September 2026.

Your nomination must be supported by another parent or carer of a pupil currently registered at Giles Junior School. The school may contact the proposer to confirm their support.



Please include a short candidate statement of no more than 100 words. If an election is required, this statement will be shared with parents and carers as part of the online ballot. The 100-word limit will be applied consistently; statements exceeding it will be returned for amendment.

Eligibility and safeguarding checks

Parents and carers of pupils registered at the school are eligible to stand and vote, subject to the statutory eligibility and disqualification rules. A person cannot be elected as a Parent Governor if they are an elected member of the local authority or are paid to work at the school for more than 500 hours in any consecutive 12-month period. Other statutory disqualifications may also apply.

The successful candidates will be required to complete the school's relevant safeguarding and suitability checks, including an enhanced Disclosure and Barring Service check, and to confirm that they are not disqualified from holding office.

Election arrangements

If two or fewer eligible nominations are received, the candidates will be elected unopposed. If more than two nominations are received, an online election will be held and the relevant information, including candidate statements and voting instructions, will be sent to parents and carers electronically.

Each parent or carer is entitled to vote for up to two candidates. Voting will be confidential, and the outcome will be communicated as soon as possible after the ballot closes.

If you have any questions about the role, the election process or your eligibility, please contact Kim Hedley at khedley@gilesjm.herts.sch.uk.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'L Whitby', with a horizontal line underneath.

Miss L Whitby
Headteacher